Tamkang University Fall 2024 Enrollment Schedule and Information

（The system will be down for maintenance from 11:30 am to 12:30 pm during the enrollment period.）

Note: Corrections are marked in red letters on a yellow background.

General Education and Core Courses Selection Priority Declaration (Phase I)

		Open Hours
Selection Priority Declaration	**Juniors and Seniors**	Tue., 23rd Jul., 2024, 12:30 pm to Wed., 24th Jul., 2024, 11:30 am
	Sophomores	Wed., 24th Jul., 2024, 12:30 pm to Thu., 25th Jul., 2024, 11:30 am
	Undergraduates regardless of grade	Thu., 25th Jul., 2024, 12:30 pm to 3:30 pm
Check screening results		Fri., 26th Jul., 2024, 12:30 pm to Sun, 28th Jul., 2024, 11:30 am

Period for dropping classes with time conflict (the entire school) (Drop only)

Open Hours
Sat., 27th Jul, 2024, 12:30 pm to Sun, 28th Jul, 2024, 11:30 am

General Education and Core Courses Selection Priority Declaration (Phase II)

		Open Hours
Selection Priority Declaration	**Juniors and Seniors**	Tue., 30th Jul., 2024, 12:30 pm to Wed., 31st Jul., 2024, 11:30 am
	Sophomores	Wed., 31st Jul., 2024, 12:30 pm to Thu., 1st Aug., 2024, 11:30 am
	Undergraduates regardless of grade	Thu., 1st Aug., 2024, 12:30 pm to 3:30 pm
Check screening results		Fri., 2nd Aug., 2024, 12:30 pm to Sun, 4th Aug., 2024, 11:30 am

----

Graduate Students Enrollment Schedule and Information

Opening Hours	
Tue., 6th Aug. 12:30 pm to Mon., 12th Aug. 11:30 am (For present students and freshmen)	Tue., 27th Aug. 12:30 pm to Thu., 29th Aug.11:30 am (For freshmen only)

Undergraduates Appointment Times

Continuing Undergraduates and Seniors

	Date	Opening Hour
Phase I	Tue., 6th Aug.	12:30~24:00
	Wed., 7th Aug.	00:00~11:30
Phase II	Fri., 9th Aug.	12:30~24:00
	Sat., 10th Aug.	00:00~11:30

Juniors

	Date	Opening Hour
Phase I	Wed., 7th Aug.	12:30~24:00
	Thu., 8th Aug.	00:00~11:30
Phase II	Sat., 10th Aug.	12:30~24:00
	Sun, 11th Aug.	00:00~11:30

Sophomores

	Date	Opening Hour
Phase I	Thu., 8th Aug.	12:30~24:00
	Fri., 9th Aug.	00:00~11:30
Phase II	Sun, 11th Aug.	12:30~24:00
	Mon., 12th Aug.	00:00~11:30

Freshmen

Educational System	Date	Opening Hour
Freshmen, Transfer Students	General Education and Core Courses Selection Wed., Aug. 21st,2024, 12:30 pm~ Thu., Aug. 22nd,2024, 3:30pm	
	Check the General Education and Core Courses Fri., Aug. 23rd,2024, 12:30 am~ Sun, Aug. 25th,2024, 11:30am	
	Freshmen initial selection Tue., Aug. 27th,2024, 12:30 pm~ Thu., Aug. 29th,2024, 11:30am	

Notices:

1. The courses can be enrolled either by Web access. Online Enrollment System:
http://www.ais.tku.edu.tw/elecos/
＊The table of your current class schedule is displayed for viewing on EMIS at
http://sinfo.ais.tku.edu.tw/eMIS/
after your selection in real time. This site always facilitates students to access to the most immediate, latest information.

2. The maximum of General Education and Core Courses selection are 3 courses. Each General Education and Core Courses is limited to select one course. General core curriculum during the initial selection is limited to one field (including voluntary selection and classes already having screen). In the add/drop period of the first phase, you can select the 2nd class. In the second phase, a third class can be selected.

3. When the first phase of course initial selection begins, if there are any tuition fee from previous periods, please first go to the Finance Office to complete the payment (The Finance Department needs 3 working days to complete the process.) in order to participate in the course initial selection on time.

4. Sophomores, juniors, and seniors who intend to take freshman courses, please register for the courses during the add/drop perio

5. Normal Course Loads:
   5.1. Graduate School
       5.1.1. All graduate students / PhD students are expected to enroll in at least one course and are not permitted to enroll beyond the maximum number of 15 credits.
       5.1.2. Extensive graduate students are expected to enroll in at least one course and not permitted to enroll beyond the maximum number of 12 credits.
   5.2. Undergraduate
       5.2.1. All freshmen, sophomores, juniors, and Architecture seniors are expected to enroll in at least 12 credits. Freshmen are not permitted to enroll beyond the maximum number of 27 credits, while others are not permitted to enroll beyond the maximum number of 25 credits.
       5.2.2. All seniors and Architecture 5th graders are expected to enroll in at least 9 credits and not permitted to enroll beyond the maximum number of 25 credits.
       5.2.3. All continuing students are expected to enroll in at least one course and not permitted to enroll beyond the maximum number of 25 credits.
       5.2.4 Students who have been approved to study abroad are not allowed to enroll in courses at TKU during their study abroad period.

6. Credits in All-out defense education military training(II), credits in PE, credits in Campus and Community Service-Learning and credits in English Tutorial do not count as regular graduation credits.

7. Required courses are enrolled in by Academic Affairs Office. (Continuing students, blocking students and returning students are not included). If the curriculum belongs to main courses with TA courses, students have to enroll in the course based on the serial number of TA courses. Time conflicts of TA courses should be avoided.

8. Students can overtake 6 credits only if their average grades of the previous semester are beyond 80 (a grade A) or they have been approved for Minor, Double Major, or Program. (In order to take 6 more credits by Web access, you must meet one of the criteria). The overtake courses should be enrolled by yourself at the Enrollment Period.

9. **Students who have completed "AI and Programming Language" and "Exploring Sustainability" in the first to ninth weeks of this semester cannot drop these courses during the midterm period.**

10. Students intending to take Campus and Community Service-Learning, please take your student ID card and enroll at Military Training Dept.

11. Those senior and junior students who failed to pass the English proficiency requirements for graduation are eligible to take English Tutorial (students have to register the test score at their departmental office first).

12. Excluding the English-taught departments (or programs), **the English (I)** classes are automatically grouped

within each college. Transferring between classes is not permitted.

13. Excluding the English-taught departments (or programs), **the English (II)** classes are automatically grouped within each college by the placement in terms of students' scores of English (I) and the English Proficiency Test I. Since English (II) cannot be added through the Curriculum Online System, please consider carefully before dropping this course. Those who are not assigned to an English (II) class should follow the add/drop procedure announced on the English Department website (https://www.tflx.tku.edu.tw/english/opinion/1175) to add it.

14. The P.E. class which is instructed in all English is initially restricted to students in the all-English bachelor's programs during the initial selection. Students not in these programs who wish to take these courses should register online during the add/drop period.